

FARMINGTON BOARD OF SELECTMEN

Tuesday, July 8, 2014

Vice Chairman Joshua Bell called the meeting to order at 6:30 P.M. with the following members present: Stephan Bunker, Andrew Buckland and Michael Fogg. Chairman Ryan Morgan was absent. Town Manager Richard Davis, Town Secretary Linda Grant, Assessor Mark Caldwell and members of the press and public were also in attendance.

ITEM 1: Pledge of Allegiance to the Flag

Vice Chairman Joshua Bell led those present in the Pledge of Allegiance to the Flag.

ITEM 2: To Hear a Report on a Recent Discussion with Wilton Officials with regard to Shared Fire Apparatus

Richard Davis reviewed the recent discussion that Fire Rescue Chief Terry Bell, Selectman Stephan Bunker and he had with the Wilton Town Manager, two Selectmen and the Fire Chief regarding options for replacement of coverage of an aerial vehicle the Wilton Fire Department had to take out of service. Mr. Davis also reviewed Farmington's proposal to Wilton to provide coverage, and reported that Wilton has received a similar proposal from the Town of Jay. Mr. Davis also reported that Wilton will be holding a public meeting next Tuesday, July 15th at 6:00 p.m. to discuss the two proposals, which he and Chief Bell plan to attend. The Selectmen discussed the Town's proposal, as well as the possibility of the reimbursement funds, or a portion thereof, going into a reserve account. Residents Dennis O'Neil, Nancy Porter and Malcolm Porter, Jr. each asked questions regarding response and resources. Mr. Davis stressed that any incident in Farmington will always take precedence.

ITEM 3: To Consider Options for Assessing

Richard Davis reviewed the updated spreadsheet that he had compiled with assessing data from various communities that were previously surveyed, as well as information he has received since the printing of the spreadsheet. He pointed out that he has not yet received all of the information that he requested. He also pointed out that he and Assessor Mark Caldwell suggest that the Request for Proposal (RFP) should specify that the Assessor acts as the E911 Addressing Officer and the first-line office computer IT, and that he/she perform quarterly inspections. Assessor Mark Caldwell and residents Dennis O'Neil, Nancy Porter and Malcolm Porter, Jr. joined in the discussion. Mr. Davis suggested, in response to the Selectmen's request for more information on contracted services, that the best way to achieve the answers they are looking for is to send out the RFP and review the responses. He pointed out that in sending out the RFP there is no obligation to award a contract. Discussion included adding the requirement of a quarterly or annual activity report to the RFP; when it is anticipated that the next revaluation will

ITEM 3: To Consider Options for Assessing (Cont.)

be needed, and projected cost/funding; how unanticipated expenditures will be handled; and the number of days a contractor should be required to be in the office.

Stephan Bunker moved to direct the Town Manager to prepare and issue an RFP for contractual assessing services; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Ryan Morgan)

Mark Caldwell asked the Selectmen to review the RFP again and send any additional language suggestions to the Town Manager before the end of the week.

ITEM 4: To Discuss the bid for Public Works Generator Wiring

Richard Davis explained that, after the Selectmen awarded the bid for this project at the June 24th meeting, the successful bidding contractor discovered a major code requirement that will add to the cost of the project. Mr. Davis further explained that he has received a revised proposal from both of the bidders based on the requirement, and the awarded bidder is now the higher bidder. Mr. Davis asked the Selectmen if they would prefer to award the bid to the revised low bidder or put the project back out to bid.

Stephan Bunker moved to approve the new lowest bid based on the addendum; Andrew Buckland seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Ryan Morgan)

Mr. Davis reported that the bid has been awarded to Ken Lake of Lake’s Electric for the amount of \$8,150. The revised bid from IEC was \$8,509, which is an increase of \$1,605 from his original bid.

ITEM 5: To Review Correspondence from George Allen, GM/VP of Bee Line Cable, regarding the CATV Franchise Renewal

Richard Davis reviewed a letter from George Allen, General Manager/Vice President of Bee Line Cable dated June 26, 2014 regarding the 2017 contract renewal and franchise agreement. Mr. Davis suggested that Mr. Allen be invited to attend a future Selectmen’s meeting, and to set a later date for a meeting to provide an opportunity for public input.

Andrew Buckland moved for Richard Davis to invite George Allen to a future Board of Selectmen’s meeting; Stephan Bunker seconded.

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Ryan Morgan)

ITEM 6: To Cast a Ballot for the Election of Maine Municipal Association Legislative Policy Committee Members

Richard Davis reviewed a memorandum and corresponding information from Maine Municipal Association dated June 23, 2014 regarding the nomination of two candidates from this Senate District to serve on the 2014-2016 Legislative Policy Committee.

Stephan Bunker moved to nominate Richard Davis and Gregory Gill as candidates to serve on the 2014-2016 Legislative Policy Committee; Michael Fogg seconded.

**VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Ryan Morgan)**

Mr. Davis thanked the Selectmen for their confidence. The Selectmen signed the ballot.

ITEM 7: To Approve a Cemetery lot Conveyance

Richard Davis reviewed a Cemetery Lot Conveyance in Fairview Cemetery for Tom Kane.

Stephan Bunker moved to approve a Cemetery Lot Conveyance in Fairview Cemetery for Tom Kane; Andrew Buckland seconded.

**VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Ryan Morgan)**

The Selectmen signed the Conveyance. Joshua Bell generated a brief discussion regarding the last time the resident/non-resident fee schedule was reviewed.

ITEM 8: To Approve the Minutes of June 10 and 24, 2014

Stephan Bunker moved to approve the minutes of June 10 and 24, 2014; Andrew Buckland seconded.

**VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Ryan Morgan)**

ITEM 9: To Discuss Other Business

A) Richard Davis reported that a substantial sink hole developed on Front Street on Monday, July 7th due to the torrential rain over the weekend. The Town crew has filled it in with gravel but E.L. Vining & Son, Inc. will need to re-excavate it in the near future to find the origin of the problem. Mr. Davis pointed out that this unfortunate occurrence may delay the Front Street final pavement project.

ITEM 9: To Discuss Other Business (Cont.)

- B)** Richard Davis reported that E.L. Vining & Son, Inc. has started the excavation for the landscaping project on the 411 High Street property.
- C)** Stephan Bunker pointed out the Fire Rescue Department monthly report.
- D)** Stephan Bunker pointed out Deputy Chief Tim Hardy's recent landmark achievement of Fire Chief Officer Level 1 Certification from the Fire Chief's Association.
- E)** Andrew Buckland suggested that the High Street banner poles be moved to a different location on the same property due to the high volume of use of the poles. The Selectmen discussed safety and visibility issues, as well as the unsightly aesthetics of the poles when banner debris is left behind. Another location that was suggested was at the Park 'N Ride lot.
- F)** Joshua Bell reported that he stopped at the Kittery Information Center to see if Farmington's brochure was there and he was happy to report that it was and was quite visible as it was on the first row to the left as you walk through the door.

There being no further business to come before the Board, **Andrew Buckland moved to adjourn at 7:57 P.M.; Stephan Bunker seconded.**

VOTE AFFIRMATIVE 4 ABSENT 1 MOTION CARRIED
(Ryan Morgan)

Minutes respectfully submitted by Linda H. Grant.

Stephan M. Bunker – Secretary